



Michigan Association of Code Enforcement Officers

DECARLO'S RESTAURANT  
6015 TEN MILE ROAD  
WARREN, MICHIGAN

BOARD MEETING AGENDA  
November 13, 2018  
11:00 AM

CALL TO ORDER

APPROVAL OF MINUTES – September 11, 2018

OLD BUSINESS

Online and credit card options: Credit card straw poll taken at September General Meeting showed over 50% interest. Members suggested Square Reader and Venmo as possible systems.

Discuss Hank Berry's membership October 9 presentation and determine next steps forward. Key discussion points:

1. State Representative support letter – yes/no/content
2. Dues changes
3. Credit card payment with processing fee
4. Marketing including associate memberships
5. Initial letter content
6. Who is going to perform the outreach functions?

Microphone/speaker system update.

March Conference discussion:

- Speakers/topics/ budget.
- If ICC for Property Maintenance then book very soon.
- Mid-January deadline for draft program/speaker schedule for timely membership notification.
- Speakers charging over \$400 need the Board pre-approval.

## NEW BUSINESS

Family scholarships 2019 – determine budget amount, essay topic,

TREASURER'S REPORT - Account Balances, October conference costs.

## ADJOURNMENT

## **MACEO Board Meeting – 09/11/18**

Call to order at 11:07 am

Roll Call: Deborah Martinez, Maureen Underhill, Nathan Izydorek, John O'Connor, Mike Johnson, Belinda Kingsley, Al Daisley, Paul Evans

Approval of June 12, 2018 board minutes

Move: Deborah Second: John 7- yes, 0- nay

### **Agenda Items**

#### **Old Business:**

Education committee report: October mini conference update; any other committee info.

Al informed the board that Belinda has set up the RSVP for VISTA Tech. Michael has speakers from Livonia for animal control. No word from speaker on a sovereign citizen topic. Head count of attendees needed by Sept 28<sup>th</sup>. Education committee needs to develop a registration form. Paul suggested that the board follow suit of the discretion of the education committee. John will be the onsite contact person. Estimated minimum head count for the event is 35. Maureen has the tax exempt form. Speakers can provide handouts and bring any presentations on a flash drive. Room setup is approved with round tables. Fruit tray orders and special dietary guests will be determined once registration forms are returned. Finding speakers is the most pressing issue at this time. John suggested a speaker presentation regarding how Jackson is doing police ride along with code enforcement.

Follow up discussion from June including Hank Berry's membership presentation

Will be discussed further in November meeting. Maureen suggested we have an informal board meeting sometime during the October mini-conference.

Online and credit card options

Commit to a small budget to spend on laptop and credit card reader. Straw poll will be taken at today's meeting.

Remote microphone/speaker system

Budget needs to be set aside for purchase.

#### **New Business:**

AACE national conference October 2018. Discuss sending someone from MACEO

Belinda has volunteered to go, \$1208 is the estimated budget including flight, hotel, and registration.

Move: Al, Second: Michael 7-yes, 0- no

Consider booking facility for December meeting

Windham Garden to be booked. Maureen will call it in. Move: Al, Second: John 7-yes, 0-no

Discussion: eliminate 50/50 from regular agenda items

Suggestion by Michael to hold 50/50 only during conference and mini-conference. Proceeds from 50/50 go to a charity at the end of the year. It was decided to present item to membership to poll for interest.

**Treasurer's Report:**

Current balance \$25,369.24

Approval of Treasurer's Report – Move: Nathan Second: Al 7- yes, 0- nay

Meeting adjourned at 11:56 am Motion John, Second Michael 7 – yes, 0 - nay

Secretary

Nathan Izydorek

## **MACEO General Meeting – 09/11/2018**

Call to order at 1:00 pm.

Approval of minutes: June 12th meeting,

Maureen Underhill requested a change to the minutes adding the scholarship awarded to Brian Riley for \$250.

Motion: Barb Chambers Second: Bob Ervin from Troy Passed: Unanimously

**President's report** –Today's Board meeting results.

Credit card reader discussed amongst membership. A straw poll was taken, over half of the members raised their hands showing they would like to have a credit card payment service. Square reader and Venmo were suggested.

Discussion on portable speaker system. 3 mics, speaker, and stand system would be ideal.

AACE Conference – Belinda will be sponsored by MACEO to attend the conference at the end of October.

December meeting will be at the Wyndham Garden in Sterling Heights

50/50 raffle – one person raised their hand showing they would continue playing the 50/50. It has been decided that we will sunset the practice at our general meetings

**Vice President's Report** – Al Daisley gave an update to membership regarding the October conference location, topics, and speakers. A quick straw poll was taken showing the number of people who plan to attend, a handful of people raised their hands.

**Treasurer's Report** -

Current balance \$25,369.24 Move to approve: Al Daisley Second: Bill Sawyer Passed unanimously

**Other Business:**

Farmington Hills has posted a Code Enforcement position.

Robert from Royal Oak won free lunch

Meeting adjourned at 1:24 pm

Nathan Izydorek, Secretary