



Michigan Association of Code Enforcement Officers

**2007 FALL MINI-CONFERENCE  
OCTOBER 9, 2007**

**NOVI CIVIC CENTER  
45175 TEN MILE ROAD  
NOVI MI 48375**

8:00 a.m. Registration  
8:30 – 3:30 Training Session – Lunch at Noon

**Nancy Ohle presents  
Managing the Time & Stress in Your Life**

- Managing time stealers effectively
- Increasing performance/satisfaction
- Alignment of vision, priorities, values and activities; determining the difference between urgent/non-urgent, important/non-important tasks
- Becoming a stress-hardy individual

Nancy Ohle has worked with the MML, MTA and National League of Cities for over 15 years in training, strategic planning and consulting. She has an MBA from Central Michigan University concentrating in Organization Behavior

\$25.00 COST includes all class materials and lunch.

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MAKE YOUR CHECK PAYABLE TO: **MACEO** and return this portion with your check **NO LATER THAN SEPTEMBER 28, 2007**, to:

**LYNNE MARTIN  
C/O CITY OF WARREN  
One City Square Suite 305  
WARREN MI 48093**

**RESERVATIONS ARE REQUIRED**

Arrangements may be made to pay at the conference by calling Lynne Martin **no later than September 28<sup>th</sup>** at 586-574-4631. You will be charged if you make a reservation and do not attend.

Name of Attendee \_\_\_\_\_ Telephone \_\_\_\_\_

Jurisdiction \_\_\_\_\_ Amount Enclosed \_\_\_\_\_

For questions please contact Jeannie Niland at 248-347-0438 or [jniland@cityofnovi.org](mailto:jniland@cityofnovi.org)